July 9, 2020

To Whom It May Concern,

The Post Rock District consists of a dedicated team with a strong skillset, and we will continue to help you solve problems, make sound decisions and improve quality of life!

Post Rock District programs, meetings, events, and activities will be conducted in an appropriate in-person, distance or virtual learning format. Health and safety precautions will be defined on a case-by-case basis with risk management planning taking into consideration guidelines and recommendations from trusted sources. Post Rock District reserves the right to have more health and safety expectations than mandated by the county/community where the program is taking place, but a program cannot be planned with less health and safety expectations than K-State Research and Extension, State of Kansas, local county/community, and industry specific requirements.

Post Rock District offices in Beloit, Lincoln, Mankato, Osborne, and Smith Center are open for business during standard hours Monday through Friday. Curbside, phone, email, and virtual appointments are available to access our services if health and safety expectations cannot be met. Post Rock District health and safety expectations at our offices include:

- schedule appointments and visits to the office in advance when possible.
- physical distance between people (6 feet).
- practice good hygiene (wash hands, cover cough, etc.).
- wear a face covering if physical distancing cannot be practiced.
- utilize alternative appointment offerings if experiencing any illness symptoms.

County fair season is upon us. The Post Rock District team has been working diligently to outline the appropriate health and safety expectations for participating in 4-H Youth Development and other Post Rock District programs, events and activities. We are working hard to support the educational mission of K-State Research and Extension and 4-H while adhering to industry guidelines and health and safety guidance in order to protect the health and wellness of participants, volunteers, community members, and extension staff. If you have questions about your participation in any K-State Research and Extension program, please contact your local extension office.

Contact your local Post Rock District Office to access our team. Visit postrock.ksu.edu for program updates.

Thank you for your cooperation,

[Signature]

Nora Rhoades
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